

**Office of the Secretary, Taj Mahotsav Samiti,
64, Taj Road, Agra.**

Part-A Technical Bid

Imp. Note: Kindly read terms and conditions carefully before filling this tender form.

Name of the Bidder :.....

Address :.....

Phone No. :.....

E-mail I.D. :.....

1	ISO certification of the firm	Attached / Not attached
2	Copies of Income Tax Returns of last three consecutive years	Attached / Not attached
3	Audited reports/ Balance Sheet of the company of last three consecutive years totaling at least Rs. 3.00 Crore as proof of the financial status of bidder.	Attached / Not attached
4	Copy of the receipt of Rs. 10,000/= as purchase proof of tender form	Attached / Not attached
5	Documentary proof/ Certificates of experience of doing such kind of works/ events in the last three years.	Attached / Not attached
6	Earnest money of Rs. 5.00 Lakh in form of DD/ FD/ NSC duly pledged in favour of "Secretary, Taj Mahotsav Samiti, Agra"	Attached / Not attached
7	PAN/ TAN/ TIN No.	Attached / not attached
8	VAT/ Trade Tax Registration Number	Attached / not attached
9	Service Tax Registration Number	Attached / not attached

Date :.....

Place :.....

Secretary,
Taj Mahotsav Samiti,
64, Taj Road, Agra.

Signature & Name of the Bidder.

**Office of the Secretary, Taj Mahotsav Samiti,
64, Taj Road, Agra.**

Part-B Financial Bid

Imp. Note: Kindly read terms and conditions carefully before filling this tender form.

1	Name of the Work	Temp. Works of Main Stage/ Stage Light and Sound/ Ground Lighting arrangements/ Electric Decoration/ Stalls/ Bollywood style decoration of main stage/ erection of temp. Gate/ all related tentage works, Security, CCTV/ Camera/ DFMD, walky-talky, Photo ID, interior decoration, Generators and other miscellaneous works on hire basis at Festival Venue- Shilp Gram, Near- Taj Mahal Eastern Gate, Agra for Taj Mahotsav-2012 (16 th -25 th March, 2012).
2	Date and time of purchase of tender forms Submission of tenders Opening of tenders.	Tender Forms can be purchased from the Office of Joint Director, Tourism/ Secretary, Taj Mahotsav Samiti, 64, Taj Road, Agra from the date of notification up to 9th February, 2012 by 5.00 p.m. Tenders, complete in all respects, can be submitted in the above office up to 10th February, 2012 by 2.00 p.m. Tenders shall be opened on 10th February, 2012 at 4.00 p.m. at the office of the Taj Mahotsav Samiti, 64, Taj Road, Agra.
3	Duration of Event – Taj Mahotsav-2012	16 th to 25 th March, 2012
4	Cost of tender form	Rs.10,000/- (Rupees Ten Thousand only)
5	Time frame for completion of all works	Before 14-03-2012 by 2.00 p.m.
6	Earnest money (in form of DD/ FD/ NSC duly pledged in favour of “Secretary, Taj Mahotsav Samiti, Agra”	Rs.5.00 Lakh (Rs.Five Lakh only)
	Name of the Bidder	
	Address , Tel. No. and E-mail of the Firm	
	PAN/ TAN/ TIN No.	
	VAT/ Trade Tax Registration Number	
	Service Tax Registration Number	

Sl.No.	Items/ works	Approx. Units	Per unit rate for the whole event period	Total value of the work in Rs. For the whole event period.
1	Bollywood style decoration of Stage (60'x60') made with fireproof wooden ply, iron, mirror, clay, ceramic, POP, fiber resin mate etc. Based on theme of "Atithi Devo Bhavah" TECHNICAL SPECIFICATIONS Height from ground to Truss level 22 feet; Iron/ Steel Structure frame with Acrylic Floor / Stairs; Backdrop shall be made of Silk Screen fitted on wrought iron frame; Four wings. Masks are suggested to be molded with Fiber Glass and Colour Pigments; (Load Capacity apprx. 10 ton)	Complete one job	@per job	Total Rs.
2	Stage Light & Sound Light & Truss Light Par Light Silver Colour 1000 WT Beam Palco Stan LED PAR Follow 1200 DMX Scanner Stan HMI 575W Moving Head Stan 2500 Stan Washes Rover 575 AVO Board Stan Stan Pro Smoke 1800 DMX Strobe Stan DMX UV/ Neon/ Black Colour gel Lee Truss 100 x 100 feet Av 5500 ANSI Lumens Projector (Panasonic) Kramer Switcher Kramer Spiliter 1-4 Cable RGB 100 Mt. AV & SOUND SYSTEM Line Array JBL VR x 923LA Base JBL SRX 728 Stage Monitor JBL 712 AM QSC RMX 5050 AM QSC RMX 4050HD	Complete one Job	@per job	Total Rs.

	AM Phonic XP 3000 Mike UHF Shure (Cordless)-4 PGX SM 57-58 Collar Mike UHF Shure PGX-2 Mike Shure with Stand (Cord)-20 Podium with Mike & head sets Pioneer CD Consol 200S with Mixer & Mixer Sound Craft CD/DVD player Audio cassette deck PA & announcement system for control room			
3	Mobile vacuum toilets for artists/VIP	04 nos.	@Per unit	Total Rs.
4	Cloth masking for back stage 160'x40'	6400 sq. ft.	@Per sq.ft.	Total Rs.
5	Sofa set (theme based) 3 seater	150 nos.	@per unit	Total Rs.
6	Banquet chairs with cover	2,000 nos.	@per unit	Total Rs.
7	Garden Chairs	2,000 nos.	@per unit	Total Rs.
8	Central table	10 nos.	@per unit	Total Rs.
9	Barricading with iron pipe (covered with cloth) and with iron ail of 4' to 5' height	2,000 R/ft.	@per R/ Ft.	Total Rs.
10	Synthetic carpet (new)	15,000 sq.ft.	@per Sq.Ft.	Total Rs.
11	Projector Screen 8'x6' with complete operational system	06 nos.	@per unit	Total Rs.
12	Food stall of 10'x15' size made of GI Tin covered with cloth on all sides.	10 nos.	@per unit	Total Rs.
13	Fire Tender enclosure 18'x12'	02 nos.	@per unit	Total Rs.
14	Police Thana and CCTV control room 30'x15' with adequate furnitures.	01 no.	@per unit	Total Rs.
15	VIP/ Chairman's camp office (12'x18') (A.C.) fully furnished with sofa set (3 seater), three tables, two ceiling fans, chairs	01 no.	@per unit	Total Rs.
16	Electricity control room 18'x20'	02 nos.	@per unit	Total Rs.
17	Tin boundary	1000 R/ft.	@per R/Ft.	Total Rs.
18	Reception/ Enquiry/ Control room 10'x10' with PA System	1 job	@per unit	Total Rs.
19	Octonum stalls 3x3 mtr. With 2 tables and 2 chairs and wooden floor covered with GI Tin from top with white cloth covering.	50 nos.	@per unit	Total Rs.
20	Mirror 5'x3' for green rooms	04 nos.	@per unit	Total Rs.

21	Security personnel- Guard	60 nos.	@per unit	Total Rs.
22	Security personnel- Gun Man	10 nos.	@per unit	Total Rs.
23	Security personnel- Supervisor	05 nos.	@per unit	Total Rs.
24	Coloured CCTV camera with complete recording & operating system.	35 nos.	@per unit	Total Rs.
25	Walky-Talky (range 2 km.)	20 nos.	@per unit	Total Rs.
26	DFMD	04 nos.	@per unit	Total Rs.
27	Hand Held Metal Detector	04 nos.	@per unit	Total Rs.
28	Interior decoration, signages and on-site branding	Complete one job	@per job	Total Rs.
29	Theme based opening & closing ceremonies	Complete one job	@per job	Total Rs.
30	Arrangements of Press Conference and curtain raiser including catering.	Complete one job	@per job	Total Rs.
31	Making of Photo ID cards for all artisans along with card holder & strp etc.	800 nos.	@per unit	Total Rs.
32	Silent generators (AVR system) 125 KV	03 nos.	@per unit	Total Rs.
33	Light Poles along with metal halide lights	100 nos.	@per unit	Total Rs.
34	Semi High Mast Lights	20 nos.	@per unit	Total Rs.
35	Helogen 500 watts	200 nos.	@per unit	Total Rs.
36	Tube lights (to be provided in all stalls and other places)	600 nos.	@per unit	Total Rs.
37	Three phase main line (all underground wiring)	One job	@per unit	Total Rs.
38	Decoration lights (jhalar) on trees, front I and boundary walls of the venue	One job	@per unit	Total Rs.
39	Security watch towers of 12' height erected with ballis with 3'x3'top wooden platform with ladder and parapet of 3'height on the top	3 nos.	@per unit	Total Rs.
40	Construction of Shilpi stalls of size 9'x9'x8'on balli structure, erected with tin sheet on roof & back wall, cloth ceiling under tin sheet, cloth walling on all three sides and facia in front with flex printed with desired write up. Furniture in stalls includes one table 5'x2.5' with table cloth, 2 chairs and one kanat with unitex flooring.	350 nos.	@per unit	Total Rs.

41	Providing of tables 5'x2.5' with table cloth	100 nos.	@per unit	Total Rs.
42	Kanat (standard size)	50 nos.	@per unit	Total Rs.
43	White house 15'x30'	2 nos.	@per unit	Total Rs.
46	Takhat with mattress, bed sheet and masnad with cover	10 nos.	@per unit	Total Rs.
47	Making of proper ticket window with G.I. tin sheet covered with cloth on all sides of 9'x27' size with writing of ladies and gents and counter nos. etc.	04 nos.	@per unit	Total Rs.
48	Bistar (bed) sets which include cotton mattress, bed sheet, pillow with cover	600 nos.	@per unit	Total Rs.
49	Dustbins (big size)	40 nos.	@per unit	Total Rs.
50	Erection of main entrance gate with the Theme of "Atithi Devo Bhavah" size- 20' width, 14' height, 6' depth with 6 mm non inflammatory ply with decorative painting and write-up.	01 job	@per job	Total Rs.

Encl. T & C and Instructions.

**Secretary,
Taj Mahotsav Samiti,
64- Taj Road, Agra.**

:-Important Note:-

Compulsory Terms & Conditions and detailed instructions are enclosed herewith. Kindly read it carefully before filling the Tender Form.

I/ we.....
have read carefully the terms & conditions of the above tender and are ready to execute the works accordingly.

Date:
Place:

Signature of Bidder
Name of Bidder
Address/ Tel. No.

**Office of the Secretary, Taj Mahotsav Samiti,
64, Taj Road, Agra.**

Bids are invited by the Taj Mahotsav Samiti, 64, Taj Road, Agra for its forthcoming event Taj Mahotsav-2012, scheduled to be organized from 16th to 25rd March, 2012 at Shilp Gram, Near- Taj Mahal Eastern Gate, Agra for a complete job of Event Production and Management on hire basis which includes all related works as described hereunder:-

Complete works of stage lights, sound & PA system, proper lighting of the whole venue, electric decoration of venue, entry gates, all tentage works like-sofa, chairs, table, barricading, erection of shilpi stalls, food courts, commercial stalls, stage decoration in Bollywood style, mobile toilets, erection of offices for medical camp, water supply, sanitation, horticulture, electricity etc. erection of reception and enquiry counter, ticket counters, Police Station/ CCTV control room, camp office of chairman/ VIP, fire station, watch towers, Signages, DFMD/ CCTV/ CC Camera etc., walky-talky, security personnel, on-site branding & interior decoration of the venue, special arrangements for theme-based opening & closing ceremonies, supply of mementoes, arrangements for press conference & curtain raiser etc. manpower for ticket vending and checking at all entry gates, making of photo ID cards to all artisans and participants, silent generator sets (AVR system) of 125 KV on rental basis.

This Bid shall be in two parts, i.e., **Part-A Technical Bid** and **Part-B Financial Bid**. Two separate sealed envelopes must be used for the technical and financial bids separately and marked accordingly and these two sealed envelopes should be kept in one sealed cover marked accordingly. **Financial bids shall be opened only if the bidder qualifies in the Technical bid.**

The Technical Bid should necessarily have the following qualifications and supporting documents attached with the bid:-

- 1- The Bidder should have a valid ISO certification.
- 2- The Bid must have a Demand Draft or FD/ NSC of Rs. 5.00 Lakhs (Five Lakh) duly pledged in favour of "Secretary, Taj Mahotsav Samiti, Agra"
- 3- VAT/ Trade Tax Registration Number.
- 4- Service Tax Registration Number.
- 5- Income Tax PAN/TAN/TIN No.
- 6- Copies of the Income Tax Returns of last three consecutive years are to be attached.
- 7- The Bidder shall have to furnish on a separate sheet the details of doing such works in last three years along with year-wise break-up. (Documentary proof must be attached).
- 8- The Bidder shall have to attach proof of financial status of the company indicating total turnover for the last three years totaling an amount of at least Rs.3.00 crores. (Audited reports/ Balance Sheets to be attached).
- 9- **Along with the Bid document /tender form. downloaded from the website a demand draft of the required fees shall be enclosed with the Bid document / tender form in favour of "Secretary, Taj Mahotsav Samiti," payable at Agra. The tender form without the requisite fees shall be cancelled.**

**COMPULSORY TERMS AND CONDITIONS FOR BIDDING FOR TAJ MAHOTSAV
(16th to 25th March, 2012)**

- 10- Partial bidding or conditional bidding shall not be allowed. Bidder shall submit at least **THREE designs/ photographs of** (1). Stage decoration work, (2). Theme based interior decoration/ on-site branding work, (3). Gate and (4). Sofa sets, chairs and matting/ carpeting works.
- 11- The use of any inflammatory material is compulsorily prohibited in the making of such temporary structures. The colour combination and the theme of all the production work for the technical and entertainment areas in the venue must adhere to the specifications/ requirements given by the organizers.
- 12- The cables for the lighting arrangements and decorative lights shall be laid underground with adequate attention provided towards its safety. The Bidder should possess an appropriate license for doing such works. The Bidder shall be responsible for obtaining clearance certificate from the Electric Safety Department for doing such works at the Mela Venue.
- 13- Each and every component of the production work for the technical and entertainment areas must be able to sustain a wind load of 100 kmph.
- 14- The Supervisor and the labour who would be working at the site must have separate uniforms for enabling their identification.
- 15- The trial of the event will be held three days prior to the beginning of the event. The bidder must complete all works in all respects by that time-frame, otherwise the Organizing Committee shall have the right to forfeit the security money and all materials on the site to get it done by any other appropriate agency.
- 16- It will be obligatory on the part of the bidder to sign an agreement with the Competent Authority of the organizing committee for timely completion of all works in a satisfactory manner.
- 17- The organizing committee shall not be responsible for any compensation to the bidder in case of any accident/ natural calamity/ fire or any other loss whatsoever occurred to the bidder. It shall be obligatory on the part of the bidder to make proper insurances of all structures and manpower.
- 18- The bidders are advised to visit the venue of the event before quoting their rates. The work dimensions mentioned in the tender document may vary, the payment for which shall be made on pro rata basis. The quantity mentioned in the tender document can be increased or decreased on site as per actual requirement and shall need to be supplied by the bidder. No extra payment will be made to the bidder if the period of the event is extended.
- 19- In case of any dispute, the courts of law situated at District Agra, Uttar Pradesh, shall have requisite jurisdiction.
- 20- The organizing committee shall have the right to reject any bid/ tender without assigning any reason and its decision shall be final and binding on all the bidder(s).
- 21- The financial bid shall be finalized on the basis of total value of the bid.
